

Notice of Meeting

Communities, Environment and Highways Select Committee

**Date & time**

Tuesday, 15
December 2020 at
10.00 am

Place

REMOTE MEETING
Streaming here:
<https://surreycc.public-i.tv/core/portal/webcasts>

Contact

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Chief Executive

Joanna Killian

We're on Twitter:
[@SCCdemocracy](https://twitter.com/SCCdemocracy)



Elected Members

Mr John O'Reilly (Chairman), Mr Andy MacLeod (Vice-Chairman), Mr Saj Hussain (Vice-Chairman), Mrs Fiona White, Mr Keith Witham, Mr Mike Bennison, Mrs Jan Mason, Mr Ken Gulati, Mr John Furey, Mr Paul Deach, Mr Jonathan Essex and Mr Mike Goodman

TERMS OF REFERENCE

The Select Committee is responsible for the following areas:

- Waste and recycling
- Highways
- Major infrastructure
- Investment/Commercial Strategy (including Assets)
- Economic Growth
- Housing
- Local Enterprise Partnerships
- Countryside
- Planning
- Aviation and Sustainable Transport
- Flood Prevention
- Emergency Management
- Community Engagement and Safety
- Fire and Rescue
- Trading Standards

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To report any apologies for absence and substitutions.

2 MINUTES OF THE PREVIOUS MEETINGS: WEDNESDAY, 16 SEPTEMBER 2020

(Pages 5
- 16)

To agree the minutes of the previous meeting of the Communities, Environment and Highways Select Committee as a true and accurate record of proceedings.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- i. any disclosable pecuniary interests and / or;
- ii. other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting.

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest;
- as well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner); and
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (*Wednesday, 9 December 2020*).
2. The deadline for public questions is seven days before the meeting (*Tuesday, 8 December 2020*)
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

Due to the Covid-19 pandemic, all questions and petitions received will be responded to in writing and will be recorded within the minutes of the meeting.

- 5 SCRUTINY OF 2021/22 DRAFT BUDGET AND MEDIUM-TERM FINANCIAL STRATEGY TO 2025/26** (Pages 17 - 44)

Purpose of report:

To provide details of the draft budget and medium-term financial strategy for scrutiny.

- 6 FORWARD WORK PROGRAMME AND RECOMMENDATIONS TRACKER** (Pages 45 - 54)

Purpose of report:

For the Select Committee to review the attached forward work programme and actions and recommendations tracker, making suggestions for additions or amendments as appropriate.

- 7 DATE OF THE NEXT MEETING: MONDAY, 18 JANUARY 2021**

The next public meeting of the Select Committee will be held on Monday, 18 January 2021.

**Joanna Killian
Chief Executive**

Published: Monday, 7 December 2020

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MINUTES of the meeting of the **COMMUNITIES, ENVIRONMENT AND HIGHWAYS SELECT COMMITTEE** held at 10.00 am on 16 September 2020 at REMOTE MEETING.

These minutes are subject to confirmation by the Committee at its meeting on Wednesday, 25 November 2020.

Elected Members:

- * Mr John O'Reilly (Chairman)
- * Mr Andy MacLeaod (Vice-Chairman)
- * Mr Saj Hussain
- * Mrs Fiona White
- * Mr Keith Witham
- * Mr Mike Benison
- Mrs Jan Mason
- * Mr Ken Gulati
- Mr John Furey
- * Mr Paul Deach
- * Mr Jonathan Essex
- * Mr Mike Goodman

In attendance:

Natalie Bramhall, Cabinet Member for Environment and Climate Change
Matt Furniss, Cabinet Member for Transport
Denise Turner Stewart, Cabinet Member for Communities

24 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

Apologies were received from Jan Mason.

25 MINUTES OF THE PREVIOUS MEETINGS: 18 JUNE 2020 [Item 2]

The minutes were agreed as a true record of the meeting.

26 DECLARATIONS OF INTEREST [Item 3]

None received.

27 QUESTIONS AND PETITIONS [Item 4]

None received.

28 CABINET MEMBER UPDATES [Item 5]

Witnesses:

Matt Furniss, Cabinet Member for Transport
Natalie Bramhall, Cabinet Member for Environment and Climate Change
Denise Turner-Stewart, Cabinet Member for Communities

Katie Stewart, Executive Director – Environment, Transport and Infrastructure
Steve Owen-Hughes, Chief Fire Officer and Head of Surrey Community Protection Group

Key points raised during the discussion:

CABINET MEMBER FOR TRANSPORT

1. The Cabinet Member was asked to provide additional information on the streetlight private finance initiative (PFI) renegotiation. The Cabinet Member stated that negotiations had been underway for the last year and LED roll out was proceeding, after which a discussion on refinancing would take place. The Cabinet Member stated that this was scheduled to be discussed at the next cabinet meeting.
2. The Chairman queried how much of the first tranche of government funding for active travel had been spent or allocated. The Cabinet Member stated that twenty of the twenty-three tranche one schemes had been delivered and the remaining three would be completed by the end of September 2020. Some schemes had been withdrawn and this was largely due to lack of support from divisional Members. This had been anticipated and alternative schemes were in place to replace them. All tranche one schemes and all proposed tranche two schemes had been uploaded on the Council's Commonplace transport map. The Department for Transport would confirm tranche two funding at the end of the month.
3. A Member remarked that there had been good public engagement with Active Travel and asked how public responses would be integrated into the council's Active Travel response to COVID-19. The Cabinet Member stated the top one hundred public comments on the Surrey COVID transport website that received the most support from other residents and were deemed viable by the Council were put on the Commonplace transport map. Active Travel would be a rolling programme of which public engagement was an ongoing component.
4. A Member asked for further information on the timescales for new road surface trials. The Cabinet Member informed the committee that the previous two trials had been a hydroblasting trial - using water to remove shiny elements from a road surface to improve surface grip – and an oil emulsion trial – an alternative to surface dressing. More recent trialling had been on plastic pellets in utility reinstatements trial, however there was a concern that there was a lack of understanding on the long-term performance of plastic. In the coming months, there would be an alternative road marking trial with the aim of reducing use of microplastics. A new thermal patching method had been successfully trialled on one of the worst areas of potholes in the county; it would also be trialled as a reactive treatment. Trial sites would be returned to in 12- and 24-month periods for monitoring purposes. The Cabinet Member stated that Members were informed of progress within updates at full council.
5. A Member asked whether more electric vehicle charging points could be installed in areas which were accessible to all Surrey residents. The Cabinet Member stated that there was an electric car charging pilot: there would be approximately twenty charging points in each borough that had committed funding, and these would be concentrated in town centres. Part two of the pilot would focus on residential areas.

The planning transport team had drawn up plans for how to incorporate electric car charging points in new residential developments to increase the accessibility of charging points to all members of the community.

6. A Member queried what plans were in place for expanding Surrey's public transport network and increasing the number of electric and ultralow emissions buses since the bid submitted to government the previous year had been approved and £41.3m granted. The Cabinet Member informed the Committee that the council had submitted a bid to the Department for Transport to make Farnham an all-electric town. In the east of the county, work was being undertaken with Metro Bus, who were committed with council support to switch over to a hydrogen fleet. The Member requested that the Cabinet Member provide additional information on these plans.
7. A Member asked whether the 20mph speed restriction around villages centres and schools would be enforced. The Cabinet Member responded that policy stated that the 20mph restrictions had to be accompanied by appropriate traffic calming. The Cabinet Member was looking at what could be done around schools particularly those located on A roads.
8. Members and Officers agreed that the Highways Member Working Group should convene before a Cabinet decision was taken on 29 September 2020.

CABINET MEMBER FOR COMMUNITIES

9. A Member asked whether the Cabinet Member could provide feedback on projects funded by council contributions and public donations to Surrey's community foundation. The Cabinet Member offered to provide a full list to the committee after the meeting. Three applications to the hardship fund would be presented at the next Cabinet meeting.
10. A Member emphasised the importance of ensuring the accessibility of the Making Surrey Safer Plan for all residents and suggested holding a live social media event to inform the public of the plan's key elements. The Cabinet Member agreed that public engagement was key and informed members that a series of focus groups would be convened to test information due to be released to the public. There was a revised statement of assurance that had been published to help public understanding and engagement. The Cabinet Member stated that a live presentation to the community could be an option once there was confidence in the information being shared and engagement activities had been tested and validated.
11. A Member questioned what actions were being taken to retrofit buildings with aluminium composite material (ACM) cladding. The Chief Fire Officer stated that there were no high-rise buildings in Surrey with ACM however one high-rise with high pressure laminate composite was being proactively managed with remediation works

taking place. In response to the Grenfell Tower Inquiry Report recommendations, there was a team working on planning and the implications of buildings over 11m high. An assessment of Surrey's built environment was being undertaken on a prioritised basis following over a decade of unregulated building environment. The Member asked when the draft findings of this assessment could be shared with the Select Committee. The Chief Fire Officer could not give an exact completion date but would report the findings back to the Committee as soon as possible.

CABINET MEMBER FOR ENVIRONMENT AND CLIMATE CHANGE

12. The Chairman asked how much money Surrey Wildlife Trust owed the Council. The Cabinet Member stated that the Trust had recently paid the council £94,342 however, there was still an amount outstanding from property income which now belonged to the local authority. This was estimated at £65,000.
13. The Vice Chairman asked to be provided with further details on the funding for the Council's tree planting programme. The Cabinet Member stated that some districts and boroughs, under the sill regime, were making funds available to their Councillors to facilitate small tree planting. Officers were exploring opportunities for an area of new woodland (incorporating approximately 50,000 new trees) to be planted during the current planting season by the Council, commencing in October.
14. A Member asked whether maintenance of countryside signage could be improved. The Cabinet Member stated that a rebranding process was underway and all boards on the council's countryside estate were being replaced; branding would be more impactful. She offered to share further information with the Committee once this project was complete.
15. Members questioned when further details of the Eco Park could be shared. The Executive Director agreed to share an update on the Eco Park with the Committee after the meeting. It was also agreed that a discussion of the Eco Park could take place during the Private Workshop item of the meeting.
16. A Member asked what funding was in place to spend on bridge repair and replacements. The Cabinet Member stated that recent repair works of two bridges had been paid for by capital funding. One bridge needing repair work was privately owned meaning repairs would be funded by the private owner; this was to be negotiated with the council. Work on the other bridge needing repairs could not be scheduled until August 2021 due to access restrictions.

Actions/further information to be provided:

- i. For the Cabinet Member for Transport to provide additional information regarding the Council's local plans with Metro Bus

- ii. For the highways member reference group to convene prior to the September Cabinet meeting
- iii. For the Cabinet Member for Communities to feedback to the Select Committee projects that had been funded by Surrey contributions to the community foundation
- iv. For the Chief Fire Officer to bring the results of the assessment of Surrey's built environment to a future meeting of the Select Committee
- v. For the Cabinet Member for Environment and Climate Change to share the outcome of the countryside rebranding programme with the select committee
- vi. For the Cabinet Member for Environment and Climate Change to provide additional information on the status of bridge repairs and replacements and funding required
- vii. For the Executive Director to provide a written update on progress of the Ecopark to the Select Committee

29 SURREY FIRE AND RESCUE SERVICE IMPLEMENTATION OF MAKING SURREY SAFER - OUR PLAN 2020-2023 [Item 6]

Witnesses:

Denise Turner-Stewart, Cabinet Member for Communities

Steve Owen-Hughes, Chief Fire Officer and Head of Surrey Community Protection Group

Sarah Kershaw, Chief of Staff and Deputy Head of Community Protection Group

Key points raised during the discussion:

1. The Cabinet Member stated that detailed work had been undertaken since the March meeting of the Select Committee. Phase one making Surrey safer plan had been successfully implemented despite the COVID-19 pandemic. The annual statement of assurance had been published and refreshed in an engaging format to fully inform the public. Performance of the service had consistently improved since implementation of phase one. The service was awaiting the outcome of the Brunel University external validation assurance later this month.
2. A Member thanked Surrey Fire and Rescue Service for its hard work during the Chobam wildfires and asked what welfare provision was provided for firefighters working in harsh conditions such as those at Cobham. The Chief Fire Officer stated that there was good welfare provision in place; a contract ensured that rapid relief were in place at major incidents. Welfare, including water and provisions, was provided on every fire engine and all firefighters carried a credit card to purchase additional supplies if desired. SFRS had received feedback

from other fire and rescue services stating that the provision of welfare for their firefighters when working for SFRS had been very good.

3. A Member questioned whether firefighter welfare was reviewed on a regular basis, especially for future major incidents. The Chief Fire Officer stated that a welfare review was under way and processes were being checked. The Chief Fire Officer assured the Committee that all concerns voiced by firefighters were listened to. The Cabinet Member gave assurance that welfare was prioritised in the service.
4. A Vice chairman expressed concern about emergency response time and asked how COVID-19 had impacted this negatively. The Chief Fire Officer stated that although the start of lockdown traffic was significantly reduced, road traffic collisions that did occur during this period were more impactful and required a greater level of intervention. Lockdown had caused different incidents requiring different responses.
5. A Member asked how the Service performed on recruitment and retention of staff and asked how many current vacancies there were in the Service. The Chief Fire Officer stated that of 664 posts, there were 59 vacancies which included 17 whole time firefighter vacancies. Across the whole service, there were 67 new members of staff recently employed. The recruiting cycle was ongoing however had stalled during the COVID-19 period. The Service was now able to recruit and train at all levels in the service. Internal promotions were encouraged as were pursuing different career paths within the service. Exit interviews were conducted with staff and the Chief Fire Officer informed the Committee that the most common reasons for staff leaving the service were personal issues, new external opportunities and taking retirement. A Member requested that the Chief Fire Officer provide a breakdown of the number of serving firefighters and support staff.
6. The Member also referred to the proportionately high level of retirements and questioned whether this would be an issue in the future. The Chief Fire Officer stated that reemployment and pensions rules did mean that some firefighters had to retire when they did not wish to; the Chief Fire Officer assured the Committee that the Service was good at promoting experienced staff from within and therefore loss of experience with retiring officers was not a problem.
7. With regards to the Service's retirement protocol, a Member asked whether there was scope for firefighters who had not been passed medically fit for active service, but who did not wish to retire from the service, to use their experience in a different field within the Service. The Chief Fire Officer confirmed that firefighters must achieve a fitness standard and pass medical tests to remain operational however the Service was exploring alternative avenues of work in non-operational roles for firefighters at retirement age who could not meet the standards required for frontline duty. In response to this, the Chairman asked how many firefighters had recently left the service and for what reasons. The Chief Fire Officer stated that he would circulate these figures after the meeting.

8. The Chairman asked what the demographic of the SFRS workforce was. The Chief Fire Officer stated presently SFRS was unrepresentative of the community it served and that the culture needed to change to make SFRS an employer of choice for people of all backgrounds. The recruitment process was being altered in order to eliminate bias and actively diversify the workforce. Unconscious bias training would be key; policy and procedures were being analysed and departments being challenged on this issue.
9. The Chief Fire Officer stated that the Service had learned a lot from engagement work, particularly that many operational staff were displeased about the change in shift patterns. A staff focus group would be convened to discuss these issues and other specific concerns; restrictions on shift patterns are defined in the Grey Book (national terms and conditions) and do not allow much room locally for deviation, however. The Chief Fire Officer assured that all comments from staff were gathered by senior leadership teams and discussed in leadership meetings to inform actions.
10. A Member questioned how effective the new ways of working had been in relation to performance data. The Chief Fire Officer explained that, since the new ways of working had been introduced, the performance data stated that the target for response times for critical emergencies was being exceeded by, on average, three minutes, whilst firefighters were getting to emergency locations faster by one minute, in comparison to the previous year, and in less time than the modelling data in the Making Surrey Safer Plan had predicted. These response times had been improved largely by the introduction of new technology and ways of working.
11. A Member asked for assurance that response timing issues had improved. The Chief Fire Officer informed the Committee that the service measured risk growth minute-by-minute before an incident occurred, this enabled the service to move resources dynamically when required and based on the likelihood of that incident occurring. The Member requested that average figures for all fires were shared with the Committee in order to ascertain whether average response times had differed before and after the COVID-19 period. The Committee wanted assurance that changes were not having an adverse impact on communities. The Member requested a supplementary written answer.
12. A Member asked the Chief Fire Officer whether the results of the independent assurance review by Brunel University would be published and whether the Select Committee would have an opportunity to address any issues risen. The Chief Fire Officer stated that the integrated risk management plan had not required independent validation however, due to the previous HMI report and rating, the implications would be significant, and the service wanted academic assurance that the service was improving. As the first service to undertake work in this way, HMI had hailed it an exemplary way of working. Phase two assurance by Brunel University would not be completed until the end of September; the changes advised would be published alongside the Service's response to the plan and the adjustments and recommendations that would be taken on board.

13. A Member asked that a Member Reference Group convene prior to the implementation of phase two. This was to be agreed after the Terms of Reference had been established.

Actions/further information to be provided:

- i. For the Chief Fire Officer to provide figures of the number of firefighters that had either retired or left the service.
- ii. For the Chief Fire Officer to share operational details of the dynamic coverage tool with the Select Committee.
- iii. For the Chief Fire Officer to provide assurance that any changes to the Service were not having an adverse impact (average figures for all fires to ascertain whether average response times had changed).
- iv. For the Chief Fire Officer to provide the ratio of serving firefighters and support staff to the Select Committee.

Recommendations:

- I. Committee to convene a reference group for the duration of the Making Surrey Safer Plan to meet frequently with the Cabinet Member and Chief Fire Officer to review progress against the key metrics of improvement for Phase 2 as outlined in the plan.
Saj Hussain (Chairman), Fiona White, Mike Goodman, Jonathan Essex, John O'Reilly (ex-officio).
- II. The Reference Group to report back to this Committee with its findings on a regular basis (e.g. every other public meeting).
- III. The Committee to schedule public scrutiny of the improvement work prior to inspection in 2021 to its forward work programme.

30 SURREY CLIMATE CHANGE STRATEGY PROGRESS UPDATE [Item 7]

Witnesses:

Natalie Bramhall, Cabinet Member for Environment and Climate Change

Katie Stewart, Executive Director – ETI

Carolyn McKenzie, Director – Environment

Katie Sargent, Environment Group Commissioning Manager

Key points raised during the discussion:

1. The Cabinet Member stated that the council had been working hard to engage with its borough and district partners; the Cabinet Member had held meetings with climate change portfolio holders and officer leads

from eight of the district and boroughs, with the remaining three meetings scheduled. The meetings had been positive and confirmed a shared desire for joint working to tackle the climate crisis. Many district and borough councils, however, now did not have the funding to continue their climate work and were turning to the County Council to lead on, and fund, carbon reduction activities.

2. The Cabinet Member continued that work was underway to greater understand the council's carbon reduction targets, how they would be achieved, and the financial impacts of them. Consultants were being commissioned to produce a series of costed carbon reduction targets for the council's estate and the county.
3. The £300m Greener Futures investment programme was endorsed at March cabinet and would make a significant contribution to deliver on the climate change ambitions. A dashboard reporting the resulting emissions reductions would enable performance reporting to occur.
4. An urban tree planting fund had been launched and members had been asked for suggestions. Finally. The council had put a bid into the government's green homes local authority delivery programme (GH LAD) which, if successful, would bring £6.2m into the county to improve energy efficiency in low income inefficient housing, reducing fuel poverty in the county as well as stimulating Surrey's green economy. In order to improve the council's chances of being awarded this funding, the council allocated £750,000 capital funding to act as a top up fund for more costly energy efficiency measures.
5. A Vice Chairman expressed concern that the COVID-19 pandemic and unitarisation of local authorities could impact on the delivery of the council's climate strategy. The Cabinet Member stated that a unitary authority could be better placed to deliver climate ambitions. In the interim, cooperation and communication with district and boroughs would be key in bringing forward the strategy. The Cabinet Member could not yet state what impact COVID-19 would have on the climate change agenda but hypothesised that the biggest bearing would be on public transport.
6. A Member asked how many Surrey residents had used the interactive carbon footprint tool. The Cabinet Member informed members that the green microsite on World Environmental Day and it had 1,700 hits in the first month.
7. A Member asked whether the council could assist the health sector to meet climate targets. The Group Manager assured the committee that the directorate was engaging with the health sector, mainly through the Surrey Heartlands Board, Heartlands Sustainability Network and The Estates Board.
8. A Member stated that transport was the largest source of emissions in Surrey and asked what plans were in place to address this. The Executive Director stated that it was still working progress to say what the scale of change needed would be. The timing was important, and the service was still in the process of updating the local statutory transport plan (LATP4). Work was being undertaken on the Rethinking

Transport programme and the promotion of Active Travel, which would be brought to a future meeting of the Select Committee. The Group Manager stated that the council had commissioned Laser to perform net zero scenario work which would inform the actions the council needed to take to achieve its targets. A range of costed scenarios would be brought to the committee and included in the delivery plan.

9. A Member referred to the EU funded programme offering training and grants for energy efficiency and low carbon measures to SME businesses. The funding had been awarded and was due to start in October 2020. The Member asked whether this programme would still be going ahead given the UK's exit from EU. The Group Manager stated that funding was guaranteed until the end of the funding period which was in 2023.
10. The Chairman asked whether the results of the costed carbon reduction scenarios for countywide emissions would be available for the next meeting of the Select Committee. The Group Manager confirmed that the work was expected to be produced by November 2020.
11. The Chairman stated that the implementation of climate change strategy would be council wide and asked whether there could be a discussion at the next Chair and Vice-Chair meeting about convening a forum whereby the council could work closely with the Cabinet Member for Environment and Climate Change to ensure success in the council's climate ambitions. The Committees Business Manager agreed that this should be discussed with colleagues from other select committees at the next group meeting.

Actions/further information to be provided:

- i. For the Rethinking Transport and Active Travel Programmes to be brought to a future meeting of the Select Committee

Recommendations:

- I. Chairman to discuss the future of climate change scrutiny with the Select Committee Chairmen and Vice-Chairmen's Group at its next meeting

31 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME [Item 8]

Witnesses:

Ross Pike, Scrutiny Business Manager

1. The Scrutiny Business Manager stated that there were many items to be scoped and prioritised before the end of the municipal calendar. This would be discussed with the Committee in due course.

2. The Scrutiny Business Manager stated that there would be a climate change item at the November meeting of the Select Committee.

32 DATE OF THE NEXT MEETING: 25 NOVEMBER 2020 [Item 9]

The Committee noted its next meeting would be held on 25 November 2020.

Meeting ended at: 12:30

Chairman

33 PRIVATE WORKSHOP [Item 10]

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TUESDAY 15 DECEMBER 2020

Scrutiny of 2021/22 Draft Budget and Medium-Term Financial Strategy to 2025/26

Purpose of report: Scrutiny of the Draft Budget and Medium-Term Financial Strategy

Introduction:

1. Attached is a summary of the 2021/22 Draft Budget and Medium-Term Financial Strategy (MTFS), particularly focussing on the budgets for the Environment, Transport and Infrastructure (ETI) Directorate and the Community Protection Group (CPG).
2. The 2021/22 Draft Budget and MTFS to 2025/26 was presented to Cabinet on 24 November 2020. The Final Budget for 2021/22 will be approved by Cabinet in January 2021 and recommended to Council in February 2021. It is good practice to, as far as possible, set out in advance the draft budget to allow consultation on and scrutiny of the approach and the proposals included.
3. The production of the 2021/22 budget has been developed through an integrated approach across the Strategy, Transformation and Finance Services, ensuring that revenue budgets, capital investment and transformation plans are all aligned with each Directorate's service plans and all four corporate priorities of the organisation.

Context:

4. Continuing a trend set over several previous financial years, Local Government funding remains highly uncertain, with a number of factors likely to result in significant changes to the draft funding position over the medium-term, in particular; a one-year Spending Review on 25th November (in lieu of an anticipated three-year settlement) and clarity on the treatment of the Direct Schools Grant High Needs Block (HNB) deficit. The provisional settlement is expected to be released close to Christmas with a final settlement in January 2021. Government spending to combat Covid-19 and mitigate its impact on business and individuals has led to record levels of public sector borrowing; this may well influence the level of funding available for Local Authorities.

5. Despite the funding uncertainty, the overall outlook for 2021/22 is one of stability; with Directorate budget envelopes currently projected to remain largely at 2020/21 levels. There remain significant challenges in managing growth in demand, inflationary pressures and the ongoing impact of Covid-19 within those envelopes. In terms of living within the principles of a budget envelope approach, Directorates have been tasked with identifying efficiencies to close their element of the overall budget gap.
6. Good progress has been made over the last few months in reducing the original budget gap from £63.7m to the current provisional budget with a gap of £18.3m. There still remains work to be completed to close this gap but it is recognised that the funding element of the budget has not yet been finalised and the final budget will only be completed on the Local Government Finance Settlement which is due in December 2020.

Budget Scrutiny

7. Annex 1 sets out the budget proposals for E and CPG including the latest calculated revenue budget requirement compared to the current budget envelopes based on the Council's estimated funding, the service budget strategy, information on revenue pressures and efficiencies and a summary of the Capital Programme. Each Select Committee should review in the context of their individual Directorate(s), exploring significant issues and offering constructive challenge to the relevant Cabinet Members and Executive Directors.
8. Members should consider how the 2021/22 budget supports the Council in being financially stable whilst achieving Directorate and Corporate priorities and the Council's Vision for 2030. The budget aims to balance a series of different priorities and risks, and between investment, efficiencies and increases in the rate of Council Tax. It is appropriate for the Select Committee to consider how successful the budget is in achieving this.

Conclusions:

9. The provisional Local Government Finance Settlement in December 2020 will clarify the funding position for the Council, albeit for only one financial year. Once the funding position is clear, Directorate pressures, efficiency requirements and the Capital Programme will be finalised.

Recommendations:

10. That each Select Committee agrees a set of recommendations to the Cabinet, pertinent to their area, which will be included in the Final Budget Report to Cabinet in January 2021.

Next steps:

11. The recommendations resulting from Select Committee scrutiny process will be compiled and reported to the Cabinet meeting on 26 January 2021.

Report contact

Tony Orzieri, Strategic Finance Business Partner, Finance

Contact details

tony.orzieri@surreycc.gov.uk

Sources/background papers

- 2021/22 Draft budget and medium-term financial strategy report to Cabinet 24 November 2020

Annexes

Annex 1: 2021/22 Draft Budget Report and Medium-Term Financial Strategy to 2025/26 – Scrutiny Report for ETI and CPG

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Communities, Environment & Highways Select Committee

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2021/22 Draft Budget Report and Medium-Term Financial Strategy to 2025/26

15th December 2020

Introduction – 2021/22 Draft Budget and Medium-Term Financial Strategy

Purpose and content

- Set out to Select Committee the 2021/22 Draft Budget and MTFs, setting out:
 - 2021/22 budget gap
 - 2021/22 – 2025/26 summary position
 - Detailed Directorate progress

The process to date

- Stabilise the 2020/21 budget following the immediate CV-19 crisis through budget resets
- Establish Core Planning Assumptions and funding projections
- Convert the assumptions into the Draft Budget position
- Identify efficiencies to contribute towards closing the gap for 2021/22 and the medium-term
- Draft budget presented to Cabinet 24th November with a gap to close of £18.3m

Next Steps

- Closing the gap
 - Refine core planning assumptions, funding assumptions and Directorate gaps
 - Finalise the efficiency and transformation proposals
- Finalise the 2021/22 – 2025/26 Capital Programme
- Consultation with residents on draft proposals and Equality Impact Assessments
- Final Budget to Cabinet in January 2021
- Final Budget to Council February 2021

Our Focus for the Next 5 Years: 2021 – 26

Community Vision 2030

We want Surrey to be a uniquely special place where everyone has a great start in life, people live healthy and fulfilling lives, are enabled to achieve their full potential and contribute to their community and where no one is left behind. Where our economy thrives and grows, in balance with our beautiful natural environment. While many residents and businesses thrive in Surrey, not everyone has the same opportunities to flourish so our focus for the next five years will be guided by the principle of **tackling inequality and ensuring no-one is left behind**

Four priority objectives ('dial up' areas)

Growing a sustainable economy so everyone can benefit

Support people and businesses across Surrey to grow during the economic recovery and re-prioritise infrastructure plans to adapt to the changing needs and demands of residents at a time of financial challenges

Tackling health inequality

Drive work across the system to reduce widening health inequalities, increasing our focus on addressing mental health and accelerating health and social care integration to reduce demand on services while improving health outcomes for residents

Enabling a greener future

Build on behaviour changes and lessons learnt during lockdown to further progress work to tackle environmental challenges, improve air quality and focus on green energy to make sure we achieve our 2030 net zero target

Empowering communities

Reinvigorate our relationship with residents, empowering communities to tackle local issues and support one another, while making it easier for everyone to play an active role in the decisions that will shape Surrey's future

Transforming the Council

Customer experience

We will get better at seeing things from a resident's perspective, giving customers a simpler and more consistent experience

Stronger Partnerships

We will focus on building stronger and more effective partnerships with residents, other public services and businesses to collectively meet challenges and take opportunities

Transformation and reform

We will continue our comprehensive transformation programme to improve outcomes for residents, deliver efficiencies and make sure financial sustainability underpins our approach

Digital and Data

We will embrace digital solutions and take a data-driven approach to transforming our organisation and services we deliver for residents

Agile, diverse and motivated workforce

We will embed new agile ways of working and provide staff with the tools and support to be high performing and outcomes-focussed. We will put equality, diversity and inclusivity at the heart of everything we do, valuing the strength of a diverse workforce

Financial Management

We will spend our money in the most efficient and effective ways, so we can have the greatest impact on improving people's quality of life and ensure we provide the best value for money to our residents

2021/22 Draft Budget

- The table shows the overall picture for the Council for 2021/22 against estimated funding
- Pressures, efficiencies and funding will continue to iterate over November and December
- In particular, funding estimates are subject to clarification as our understanding of the impact of CV-19 on Council Tax Collection continues to develop
- Announcements from Government expected on 24th November - further detail before Christmas
- The draft budget includes net pressures of £59.3m, with efficiencies of £41m, leaving a net gap of £18.3m

	Base Budget £m	Pressures £m	Efficiencies £m	Directorate Total £m	Directorate Gap £m
Adult Social Care	372.1	16.5	(11.5)	377.1	5.0
Public Health	32.6	0.0	0.0	32.6	0.0
Children, Families, Lifelong Learning and Culture	245.2	26.8	(20.9)	251.2	5.9
Environment, Transport and Infrastructure	132.8	9.4	(3.5)	138.8	5.9
Community Protection	36.2	1.8	(0.5)	37.4	1.2
Resources	66.6	3.9	(4.4)	66.1	(0.5)
TPP Services	17.4	0.9	(0.2)	18.1	0.7
Central Income and Expenditure	65.4	3.2	0.0	68.6	0.0
Directorate Sub-total	968.4	62.5	(41.0)	989.9	18.3
Projected Funding	(968.4)	(3.2)	0.0	(971.6)	
Net Gap	0.0	59.3	(41.0)	18.3	

2021-2026 Medium Term Financial Plan

- Directorates were tasked with costing the core planning assumptions and scenarios to arrive at a **pressures and efficiencies** for the MTFS from 2021/22 to 2025/26 to include alongside the Draft Budget
- **Draft estimates of likely funding over the medium-term** from Council Tax, Business Rates and Government Grants have been developed – these will need to be updated for funding announcements expected in November and December
- Pressures may iterate as further information on CV-19 becomes clearer
- The Capital Programme will continue to be refined to present the final programme to Cabinet in January, recommended to full Council in February

2021-2026 Council Summary Position

- The table shows the overall picture for the Council against estimated funding
- The estimates in some cases are indicative at this early stage and will require review
- 2021/22 shows a gap of £18.3m, growing to £170.1m over the 5-year MTFS
- Funding estimates are based on the most likely outcome but will be kept under review

	Total						Total
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	£m	£m	£m	£m	£m	£m	£m
Budget Envelope	968.4	971.6	960.3	951.7	933.8	929.0	
Brought forward budget	968.4	968.4	989.9	1,007.7	1,034.5	1,066.8	
Plus growth (inc inflation)		62.5	47.6	45.5	44.5	43.9	243.9
Less identified efficiencies		(41.0)	(29.7)	(18.7)	(12.3)	(11.5)	(113.2)
Total budget requirement		989.9	1,007.7	1,034.5	1,066.8	1,099.1	
Reductions still to find		18.3	29.1	35.4	50.2	37.0	170.1

Environment, Transport & Infrastructure



Services provided

Environment Transport & Infrastructure (ETI) provides many “universal services” to residents, i.e. services which many/all residents access including waste management and highways. Key service areas include:

- Waste management, including recycling/disposal, and community recycling centres
- Highway maintenance and street lighting
- Public transport
- Countryside
- Planning & Development
- Responding to climate change and carbon reduction

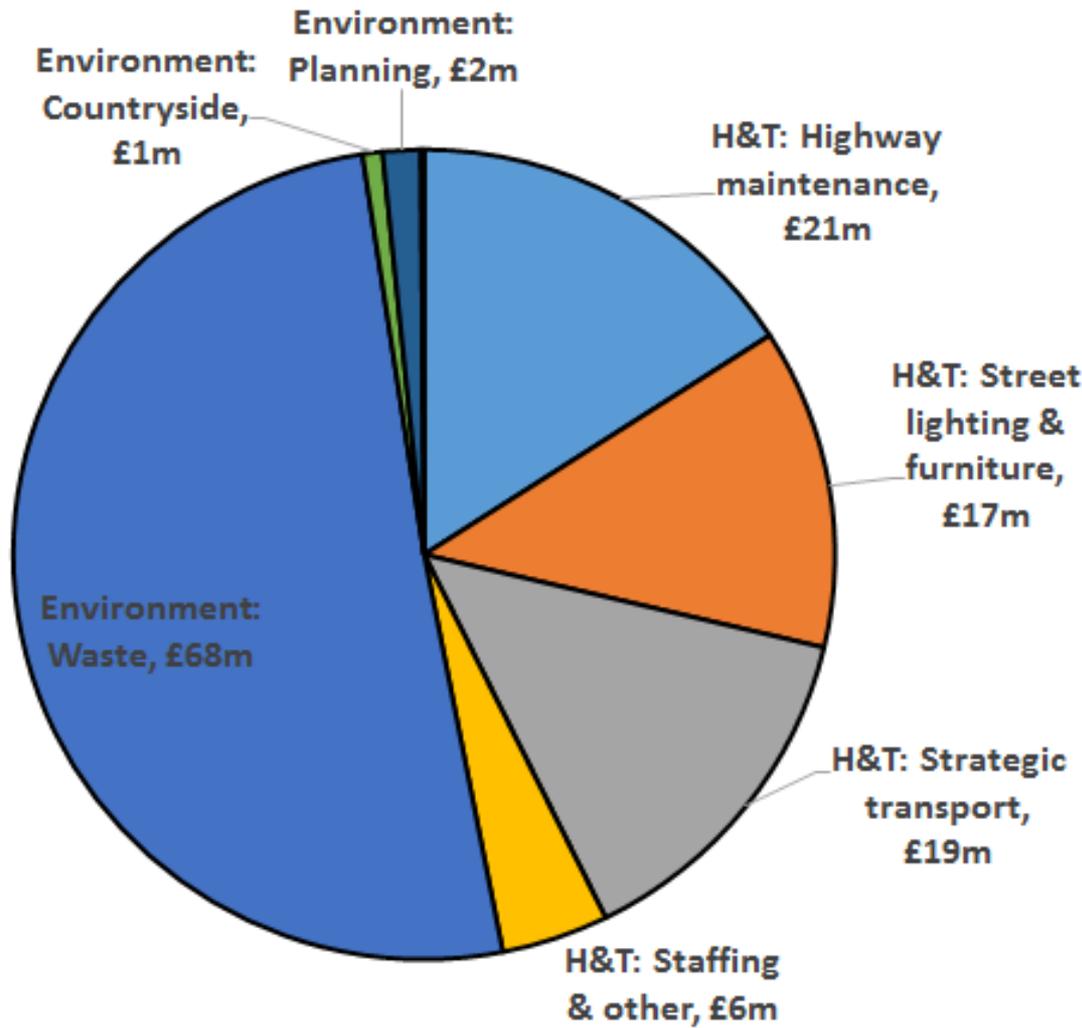
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ETI operates in a challenging environment with increasing costs, high demand for services, and changes to residents behaviour including the impact of the Covid-19 pandemic on travel patterns and waste volumes.

ETI aims to **shape places, improving the environment** and reaching **sustainability and climate change targets**. **Building resilience** in the Surrey community through provision of **transport and digital connectivity**, infrastructure, and services in a **flexible** way that puts our **customers first** and provides **excellent value** for taxpayer money. ETI aims to embrace **effective and genuine partnership working** with **residents, peers, and business to deliver outcomes**.

How is the service budget spent?

2020/21 net expenditure ETI



The majority of ETI spend is committed to strategic contracts including waste management, highway maintenance, street lighting and bus services.

The largest of these is the waste management contract with Suez which includes disposal of waste, and developing and operating waste management facilities. This contract is due to end in 2024.

Service strategy for 2021-26 MTFS

ETI is developing a 5-year financial strategy which reflects a number of factors including:

- delivering on the Organisational Strategy, in particular enabling a Greener Future as well as climate change (as per the Surrey Climate Change Strategy),
- responding to other priorities including a visitor-facing countryside service, major capital infrastructure delivery and place-shaping (as per the Surrey Place Ambition); as well as new legislation such as the Government's National Waste Strategy and the Environment Bill,
- COVID-19 is also impacting on services with new ways of working, travelling, and new expectations as a result of changing behaviour arising from lockdown. Impacts include pressure on the bus industry and increased waste volumes, which could continue into the medium term,
- the proposed financial strategy also reflects inflationary increases where necessary, e.g. for contracts delivering highways, transport and waste services.

This has inevitably led to growth, which the Directorate continues to review and challenge. In addition, opportunities for efficiencies are being actively pursued, including energy savings arising from street lighting LED conversion, additional opportunities for cost recovery and income, opportunities for better joint working with districts and boroughs on waste, and opportunities to reduce waste disposal costs.

2021-26 MTFS Budget Summary

Environment, Transport & Infrastructure									
	2019/20	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	Budget	Outturn							
	£m	£m	£m	£m	£m	£m	£m	£m	£m
Brought forward budget	128.6	128.9	132.8	132.8	138.8	139.8	143.2	147.1	
Pressures				9.4	3.3	4.3	4.1	4.1	25.2
Efficiencies				(3.4)	(2.4)	(0.9)	(0.2)	(0.1)	(7.0)
Current calculated budget requirement				138.8	139.8	143.2	147.1	151.0	
Pressures vs Efficiencies				6.0	1.0	3.4	3.9	3.9	
Indicative share of medium term gap				0.0	3.1	2.2	4.2	2.2	11.7
Reductions still to find				6.0	4.1	5.6	8.1	6.1	29.8

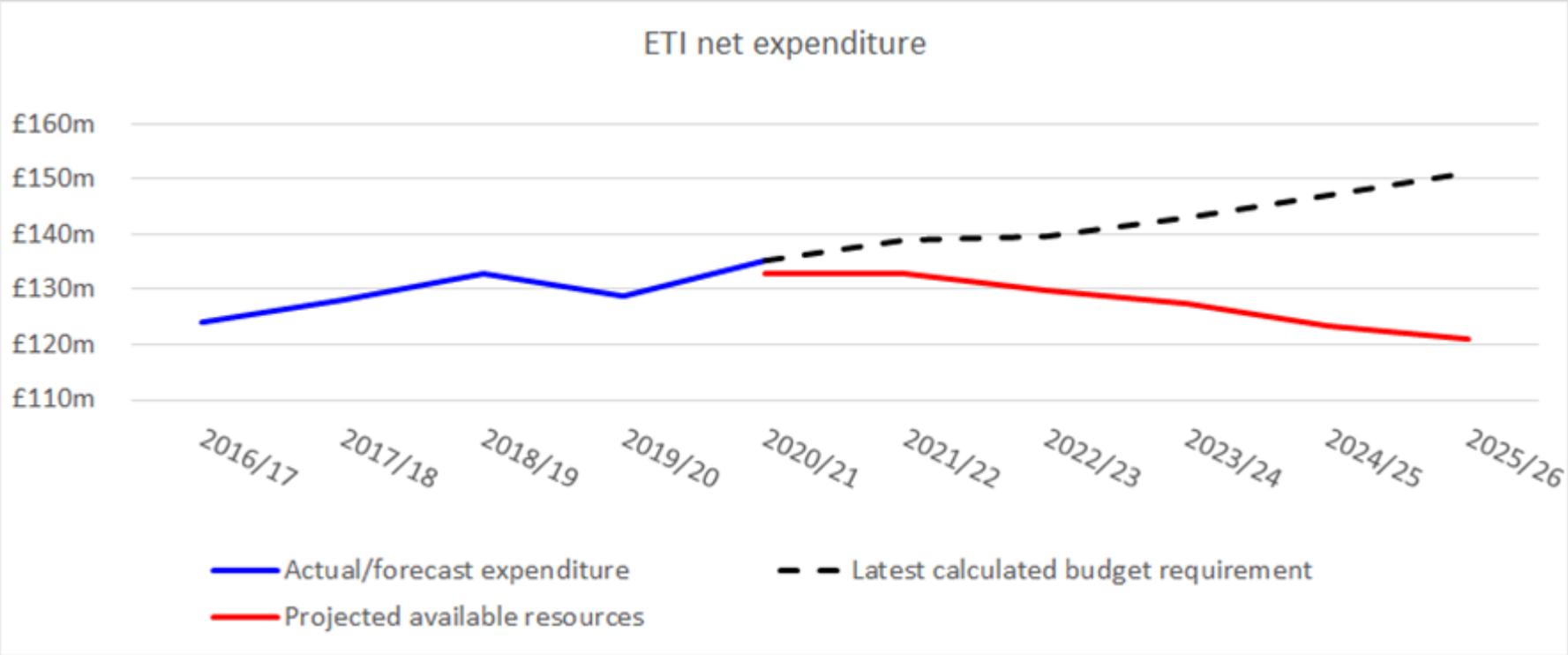
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Although significant progress has been made in developing more financially sustainable budget proposals in recent months a gap of c.£6m still remains in 2021/22 compared to the Council's currently estimated available funding.

This gap increases to £29.8m by 2025/26 based on current modelling of potential changes to the Council's funding in future years.

The funding available in 2021/22 for all Council services will be reviewed when the Local Government Finance Settlement for 2021/22 is published (expected in December 2020). This combined with any changes to ETI's current estimated pressures or efficiencies will determine the budget gap for 2021/22 that needs to be closed.

Year on year expenditure



With the exception of lower costs in 2019/20 (due to one off and ongoing efficiencies) the cost of ETI services has risen in recent years in line with market costs and demand for services. In 2020/21 there is a forecast pressure of c.£2m mainly in respect of waste prices, which is expected to continue into future years with some mitigation planned.

Current service costs are expected to continue to increase, primarily due to inflation, requiring significant changes to keep spending within currently estimated resources in the medium term.

Summary of budgeted pressures

Pressure	2021/22 £m	2021-26 £m	Comments
Price inflation	3.0	17.7	Contractual inflation including waste, highways and buses, assuming a base rate of 2.5% in most cases.
Pay inflation	0.5	2.8	Based on SCC's Pay & Reward offer.
Waste volume (CV-19 related)	0.8	0.1	Reflecting a sustained increase in homeworking.
Waste prices	1.4	1.4	Increased cost of disposing of residual waste due to market capacity, and value of recyclable materials.
Public Rights of Way	0.1	0.4	Investment in rights of way maintenance.
Climate Change agenda	0.3	0.4	Staffing and associated costs.
Planning and Major Projects	0.2	0.2	Director of Infrastructure Planning and Major Projects and associated costs.
Place Making	0.3	0.3	This team will maximise funding and inward investment opportunities and support development of local centres.
Local Bus Service subsidies (CV-19 related)	1.7	0.0	Short term support to contracted bus operators to enable services to continue with reduced passengers/fares, while options are developed for a more sustainable model.
H&T resources & capacity	0.4	0.5	Bringing structures inspections back in-house, additional resource to deliver LTP/LCWIP/active travel, dedicated highways contract manager.
Maintaining new active travel infrastructure to heightened design standards	0.0	0.3	Changes to government design standards for cycleways and increasing options requiring higher levels of maintenance to maintain safety for vulnerable users.
Increased mitigation for severe weather and ecological threats	0.0	0.2	E.g. gritting, increased gully cleaning at hotspots, additional road repairs after flooding, removal of diseased trees.
Network management efficiency	0.7	0.7	Reversal of 2020/21 efficiency, which assumed changes to parking management.
Other pressures	0.0	0.3	
Total Pressures	9.4	25.2	

Summary of budgeted efficiencies

Efficiency	2021/22 £m	2021-26 £m	Comments
Increased capture of food waste	0.2	0.2	Increase existing participation, additional measures at flats.
Review waste & recycling financial mechanisms	0.2	0.2	Review existing arrangements.
Reduce CRC trade waste through ANPR	0.1	0.1	Project under way.
Growth in reuse shop income	0.1	0.1	Continue expansion of CRC reuse shop offering.
Reduction in residual waste prices	0.8	0.8	Obtain improved price for residual waste.
Infrastructure and Planning efficiencies and cost recovery	0.0	0.1	Various measures including planning income.
Energy savings from streetlighting LED conversion	1.1	2.5	Energy saving from ongoing conversion of street lights.
Bus lane enforcement	0.2	0.5	Expansion of current measures.
Commercialisation	0.1	0.2	Investigate options, including Laboratory.
Review of network management including on street parking	0.1	0.5	Review scope to optimise management of the network.
Increase capitalisation of structures and network resilience costs	0.3	0.3	Fund costs from existing capital programme.
Reduced highways insurance claims	0.3	0.3	Reduction in light of recent trend of reduced claims/costs.
Countryside estate efficiencies and cost recovery	0.2	0.3	Including grant and other income.
Savings to start in future years	0.0	1.0	
Total Efficiencies	3.4	6.9	

Draft Capital Programme (1)

- The Capital Programme is comprised of the Budget (for schemes which are developed and ready to proceed) and the Pipeline (schemes requiring further development and subject to business case approval).
- The ETI Capital Budget totals £557.0 m over 5 years, and is funded from a number of sources including grants and borrowing. The main schemes are set out below:

Project	2021/22 £m	2022/23 £m	2023/24 £m	2024/25 £m	2025/26 £m	TOTAL £m
Surrey Flood Alleviation - River Thames	2.5	10.0	60.0	60.0	50.0	182.5
Surrey Flood Alleviation - Wider Schemes	3.6	3.6	3.6	3.6	3.6	17.8
Highway Maintenance	33.9	33.9	33.9	33.9	33.9	169.3
A320 North of Woking and Junction 11 of M25	3.0	15.0	27.7	-	-	45.7
Bridge/Structures Maintenance	8.6	10.2	10.2	10.2	10.2	49.2
Traffic signals	2.9	2.9	2.9	2.9	2.9	14.6
Street Lighting LED Conversion	7.6	4.8	-	-	-	12.4
Illuminated Street Furniture	3.5	1.9	1.9	1.9	0.5	9.7
Flooding & drainage	1.7	1.7	1.7	1.7	1.7	8.5
Local Highways Schemes	2.1	2.0	2.0	2.0	2.0	10.1
Local Enterprise Partnerships Funded Schemes	7.7	-	-	-	-	7.7
External funding	1.2	1.2	1.2	1.2	1.2	6.0
Drainage Asset Capital Maintenance/Improvements	1.0	1.0	1.0	1.0	1.0	5.0
Safety Barriers	1.0	1.0	1.0	1.0	1.0	5.1
Superfast Broadband	0.1	-	-	-	-	0.1
Highways and Transport Total	82.8	90.7	148.2	120.5	109.1	551.5
Public Rights of Way	1.0	0.7	0.7	0.7	0.7	4.0
Basingstoke Canal	0.2	0.2	0.2	0.1	0.1	0.7
Improving Access to the Countryside	0.4	0.0	0.0	0.0	0.0	0.5
Closed landfill sites	0.1	0.1	0.1	0.1	0.1	0.3
Environment Total	1.7	1.0	1.0	0.9	0.9	5.5
ETI Total	84.5	91.7	149.2	121.5	110.0	557.0

- These amounts represent schemes directly delivered by ETI.
- Schemes less than £5m over the MTF5 period include Highways Signs, Traffic Monitoring, Replacement Vehicles, Bus Corridor Improvement and other schemes smaller in value

Draft Capital Programme (2)

- The ETI Capital Pipeline is comprised of schemes under development and is therefore subject to further work. As with the capital budget, the pipeline is funded from a number of sources including grants and borrowing. Allocations include:
 - Farnham improvement schemes (c£139m)
 - A22 Strategic Developments (c£57m)
 - Local Enterprise Partnership schemes (c£43m)
 - Low Emission Vehicles (c£48m)
 - Local Cycling & Walking Infrastructure (LCWIPS) (c£35m)
 - Materials Recovery Facility (c£27m)
 - Community Recycling Centre improvements (c£18m)
 - Other schemes include solar/renewable energy installations and electric vehicle infrastructure
 - Further pipeline schemes are under consideration including the Surrey Infrastructure Plan

Community Protection Group



SURREY
COUNTY COUNCIL

Services provided

The Community Protection Group (CPG) includes:

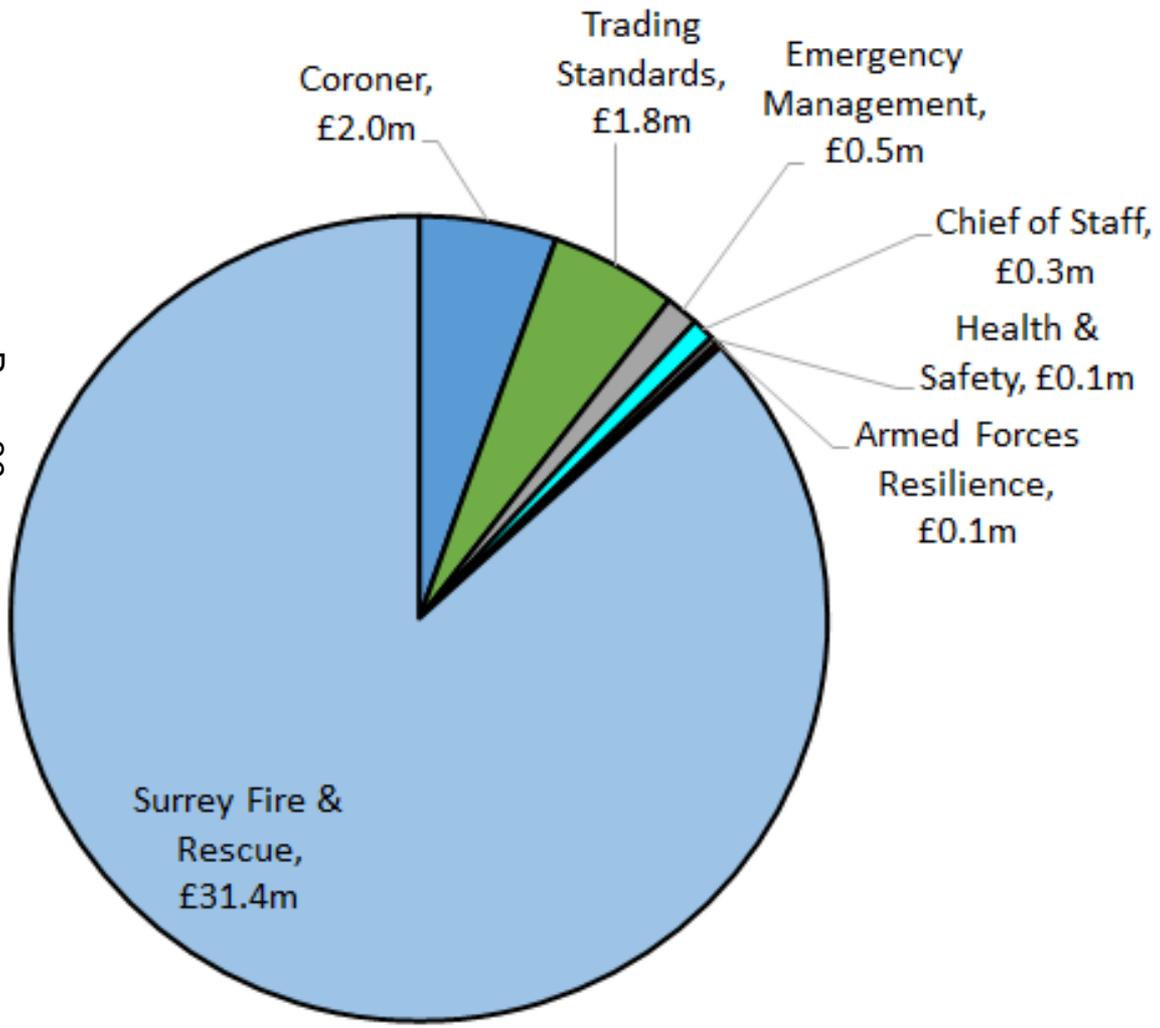
- Surrey Fire & Rescue Service
- Trading Standards
- Emergency Management
- Coroners
- Health & Safety
- Military Covenant and Resilience.

At its core, this group is positioned to work together to deliver against the Council's 2020-2025 Corporate Strategy and the 2030 Community Vision.

Partnership working is key to the success of the group, starting within Surrey County Council with Adults and Children's services, to help prioritise support to our most vulnerable residents. External partnerships with the boroughs and districts will also be key around protecting people, places and premises, and enabling closer working with businesses to support the Surrey economy.

How is the service budget spent?

2020/21 net expenditure CPG



Fire & Rescue accounts for over 85% of the CPG net budget. The largest cost type within CPG is staffing, primarily employed within Fire & Rescue.

Service strategy for 2021-26 MTFS

The Group's Medium-Term Financial Strategy reflects:

- a cost review of the Coroners service, highlighting historic issues which need to be addressed. An external review of the service is under way, which amongst other things will confirm the preferred service model, and this is expected to result in budget growth;
- inflation, against pay and other costs; and
- the full year effect of the changes introduced in 2019/20 as part of Making Surrey Safer – Our Plan 2020-2023, which was approved by the Council in September 2019 following extensive consultation, and which sets out how we will deliver our prevention, protection and response activities and find better ways of working with partners, residents and businesses. The plan allows for a stronger focus on prevention and protection activities to meet the risk profile of Surrey, while continuing to provide a strong, effective, and more efficient response to incidents. The plan is supported by investment in Fire vehicles and equipment and requires investment in infrastructure.

2021-26 MTFS Budget Summary

Community Protection Group									
	2019/20	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	Total
	Budget	Outturn							
	£m	£m	£m	£m	£m	£m	£m	£m	£m
Brought forward budget	36.3	36.2	36.2	36.2	37.4	38.4	39.5	40.6	
Pressures				1.8	1.0	1.1	1.0	1.1	6.0
Efficiencies				(0.5)	0.0	0.0	0.0	0.0	(0.5)
Current calculated budget requirement				37.4	38.4	39.5	40.6	41.7	
Pressures vs Efficiencies				1.2	1.0	1.1	1.0	1.1	
Indicative share of medium term gap				0.0	0.8	0.6	1.1	0.6	3.2
Reductions still to find				1.2	1.8	1.7	2.2	1.7	8.7

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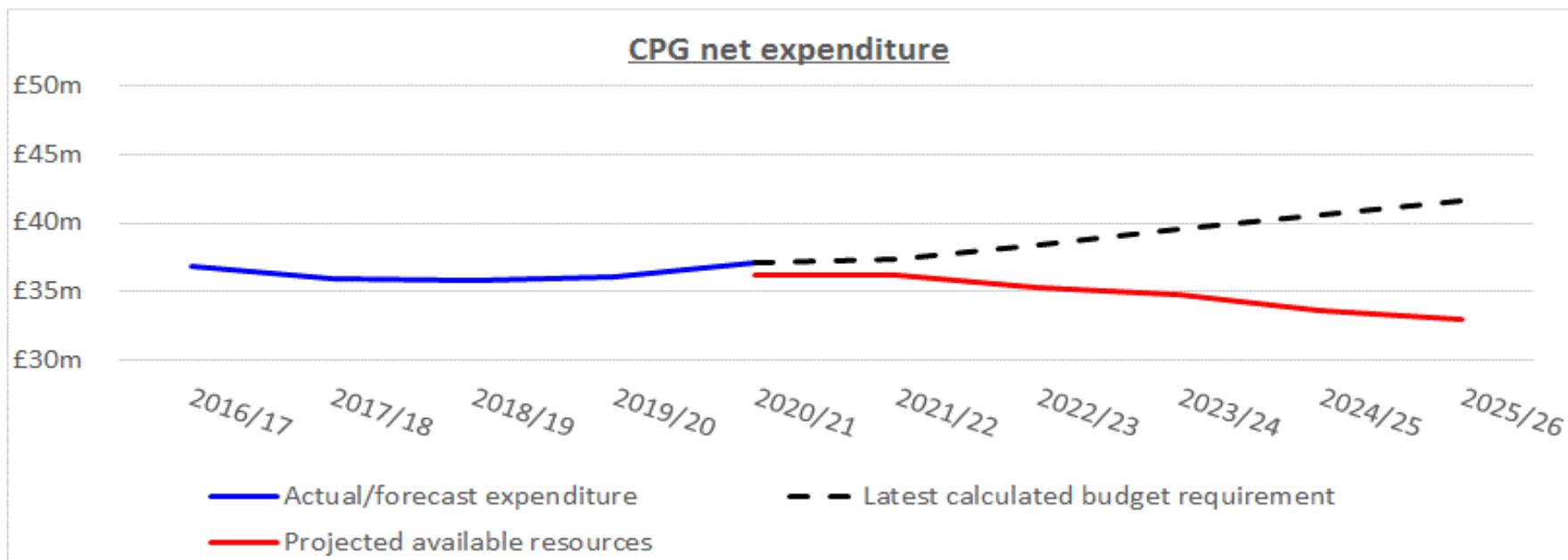
The CPG MTFS currently shows a gap of £1.2m in 2021/22 compared to the Council's currently estimated available funding.

This gap increases to £8.7m by 2025/26 based on current modelling of potential changes to the Council's funding in future years.

The funding available in 2021/22 for all Council services will be reviewed when the Local Government Finance Settlement for 2021/22 is published (expected in December 2020). This combined with any changes to ETI's current estimated pressures or efficiencies will determine the budget gap for 2021/22 that needs to be closed.



Year on year expenditure



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CPG costs reduced in previous years as efficiencies were implemented, and are now rising in line with inflation. In addition a forecast pressure of c.£0.8m in 2020/21 in respect of Coroners costs is expected to continue into future years.

Current service costs are expected to continue to increase, primarily due to inflation, requiring significant changes to keep spending within currently estimated resources in the medium term.



Summary of budgeted pressures & efficiencies

Pressure	2021/22 £m	2021-26 £m	Comments
Price inflation	0.1	0.5	Inflation on supplies and services.
Pay inflation	0.8	4.5	Based on SCC's Pay & Reward offer.
Coroner underlying cost pressure	0.7	0.6	The Coroners service has historically overspent. A review of the service is in progress and will determine the optimum model and cost, including options for efficiencies. The draft MTFS assumes some improvement over the period.
Coroner reduced funding from Surrey Police	0.1	0.4	Reduction in funding agreed with Surrey Police when Coronial staff transferred into SCC.
Total Pressures	1.8	6.0	

Efficiency	2021/22 £m	2021-26 £m	Comments
Second stage of Fire & Rescue transformation including collaboration and modernisation in response to the recommendations of HMICFRS	0.5	0.5	Full year impact of improvements introduced during 2020/21.
Total Efficiencies	0.5	0.5	

Draft Capital Programme

- The CPG Capital Programme totals £18.7m over 5 years, as set out below:

Project	2021/22 £m	2022/23 £m	2023/24 £m	2024/25 £m	2025/26 £m	TOTAL £m
Surrey Fire - Purchase of New Fire Engines & Equipment	4.2	4.1	4.1	2.1	2.1	16.6
Making Surrey Safer – Our Plan 2020-2023	0.3	0.5	0.5	0.5	0.5	2.1
Surrey Fire & Rescue Service Total	4.5	4.6	4.6	2.5	2.5	18.7

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- These amounts represent schemes directly delivered by CPG. In addition the Property capital budget includes provision for investment in fire stations and other facilities.
- In addition, a number of CPG projects are included in the pipeline:
 - Mortuary and Coroners (£10.5m) – Property pipeline
 - Fire - Joint Transport Project (£0.5m) – Infrastructure pipeline



COMMUNITIES, ENVIRONMENT AND HIGHWAYS SELECT
COMMITTEE

TUESDAY 15 DECEMBER 2020



Forward Work Programme and Recommendations and Actions Tracker

1. The Select Committee is asked to review its draft forward work programme and recommendations and actions tracker.

Recommendations:

- That the Select Committee reviews the attached forward work programme and recommendations tracker and makes suggestions for additions or amendments as appropriate.

Next Steps:

The Select Committee will review its forward work programme and recommendations and actions tracker at each of its meetings.

Report contact: Ross Pike, Scrutiny Business Manager

Contact details: 020 8541 7368, ross.pike@surreycc.gov.uk

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Communities, Environment and Highways Select Committee

Forward Work Programme

2020/21

Date of Meeting	Scrutiny Topic	Description	Outcome	Responsible Cabinet Member & Lead Officer
18 January 2021	Surrey Infrastructure Plan	Item to cover: Aims of the plan, prioritisation framework for projects, governance arrangements, sources of funding, risks, links to other strategic goals including climate change, economic development, health inequalities expected outcomes, and timescales for implementation.	For the Select Committee to understand the basis for the plan and how it will operate. For the Select Committee to give its views on how and what should be prioritised, the level of funding and risk the council should take on and to make recommendations to Cabinet as Necessary.	Matt Furniss, Cabinet Member for Transport Katie Stewart, Executive Director – Environment, Transport and Infrastructure Lee Parker, Inf Planning and Major Projects
	Performance Report	Item to cover: performance indicators and commentary on the performance of services within the Environment, Transport & Infrastructure Directorate	The Select Committee has an overview of the Directorate's performance, what data is collected and can identify areas for further scrutiny.	Natalie Bramhall, Cabinet Member for Environment & Climate Change Matt Furniss, Cabinet Member for Transport Denise Turner-Stewart, Cabinet Member for Communities

Communities, Environment and Highways Select Committee

Forward Work Programme

2020/21

19 March 2021	Climate Change Delivery Plan	Public scrutiny of the council's plan to deliver on the ambitions of the climate change strategy included a commitment to becoming net zero carbon by 2050	A robust plan endorsed by the Select Committee and assurance that the council's strategy can be realised.	Natalie Bramhall, Cabinet Member for Environment & Climate Change Carolyn McKenzie, Director for Environment
	SFRS Making Surrey Safer Plan	Scrutiny of the SFRS' progress against its 'Making Surrey Safer Plan' which addresses the judgements made by HMCIFRS in 2018.	Select Committee confident that the plan is addressing the issues identified by the inspectorate SFRS robustly tested ahead of a future inspection	Denise Turner Stewart, Cabinet Member for Communities Steve Owen-Hughes, Chief Fire Officer
Task Groups				
TBC	Waste Commissioning Strategy Reference Group	To offer feedback and challenge on the development of the strategy to officers and the Cabinet Member	The final strategy has had input from scrutineers amplifying residents' voices	Mike Goodman, Ken Gulati, Fiona White, Jonathan Essex, Andy Macleod (Chair), John O'Reilly (ex-officio)
November 2020 – March 2021	Scrutiny of SFRS Making Surrey Safer Implementation	Review implementation of the plan and ensure readiness for future inspection by HMCIFRS	Assurance that SFRS has successfully implemented its plan and improved its service	Saj Hussain (Chair), Jonathan Essex, Fiona White, John O'Reilly, Mike Goodman, Jan Mason

Standing Items:

Six monthly performance report.

**COMMUNITIES, ENVIRONMENT AND HIGHWAYS SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER
SEPTEMBER 2020**

The actions and recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Action In Progress	Action Completed

Meeting	Item	Recommendations/ Actions	Update/ Response	Responsible Officer/ Member
24 MARCH 2020	Update on Council Climate Emergency Response [Item 4]	i. The Climate Change Project Manager to share with members the relevant governance document for the council's climate change strategy.	Information requested.	Esme Stallard, Climate Change Project Manager
		ii. That the Committee investigates avenues for joint scrutiny with district and borough councils to review the impact of the climate strategy and continue its development.		
	Countryside Estate [Item 5]	i. The Cabinet Member for Communities to circulate to members information and examples of successful established contributions schemes in other organisations.	Information requested. The Cabinet Member is preparing a response.	Denise Turner-Stewart, Cabinet Member for Communities
		ii. The Select Committee to review the implementation of the Cabinet decision mid-21.	This has been added to the Select Committee's Forward Work Programme.	The Select Committee

	Recommendations Tracker and Forward Work Programme [Item 6]	i. The Committees Business Manager to look at the timescale of the scrutiny of the fire service pension fund led by the Local Firefighters Pension Board.	This action has been noted by the Scrutiny Business Manager.	Ross Pike, Scrutiny Business Manager
18 JUNE 2020	Environment, Transport and Infrastructure Directorate Response to Coronavirus [Item 5]	i. The Cabinet Member for Transport to provide the Committee with information on what percentage of buses are operating at a business as usual timetable.	Information requested. The Cabinet Member is preparing a response.	Matt Furniss, Cabinet Member for Transport.
16 SEPTEMBER 2020	Cabinet Member Updates [Item 5]	i. For additional information regarding the Council's local plans with Metro Bus to be shared with the Select Committee.	A presentation was sent to all Councillors.	Matt Furniss, Cabinet Member for Transport
		ii. For the Highways Member Reference Group to convene prior to the September Cabinet meeting	The Highways Member Reference Group met with The Executive Director – ETI, Director – Highways and Transport, and the Cabinet Member for Transport on Monday 28 th September 2020.	Highways Member Reference Group
		iii. For the Cabinet Member to feedback to the Select Committee projects that had been funded by Surrey County Council's contributions to the community foundation.	The Cabinet Member provided information on the VCFS Hardship Fund approved projects and grants awarded to VCFS by Community Foundation Surrey.	Denise Turner-Stewart, Cabinet Member for Communities.

		iv. For the results of the assessment of Surrey’s built environment to be brought to a future meeting of the Select Committee.	The Chief Fire Officer has been notified. A date will be scheduled in due course.	Steve Owen-Hughes, Chief Fire Officer
		v. For the outcome of the countryside rebranding programme to be shared with the select committee.	The Cabinet Member provided the Select Committee with a presentation setting out the rebranding programme for the countryside estate.	Natalie Bramhall, Cabinet Member for Environment and Climate Change
		vi. For a written update on progress of the Ecopark to be shared with the Select Committee.	Information requested. The Executive Director is preparing a response.	Katie Stewart, Executive Director – ETI
		vii. For additional information on the status of bridge repairs and replacements and funding required to be provided to the Select Committee.	The Cabinet Member provided the Select Committee with a response regarding the Countryside Access Bridge Programme.	Natalie Bramhall, Cabinet Member for Environment and Climate Change.
Surrey Fire and Rescue Service Improvement [Item 6]		i. Committee to convene a reference group for the duration of the Making Surrey Safer Plan to meet frequently with the Cabinet Member and Chief Fire Officer to review progress against the key metrics of improvement for Phase 2 as outlined in the plan. Saj Hussain (Chairman), Fiona White, Mike Goodman, Jonathan Essex, John O’Reilly (ex-officio).	The Member Reference Group met on the 12 October, 25 November, 9 December 2020.	The Select Committee
		ii. The Reference Group to report back to this Committee with its		SFRS Member Reference Group

		findings on a regular basis (e.g. every other public meeting).		
		III. The Select Committee to schedule public scrutiny of the SFRS improvement work prior to inspection in 2021 to its forward work programme.	This has been added to the Select Committee's forward work programme.	Ross Pike, Scrutiny Business Manager
		i. For the Chief Fire Officer to provide figures of the number of firefighters that had either retired or left the service.	The Chief Fire Officer's Response was shared with the Select Committee.	Steve Owen-Hughes, Chief Fire Officer
		ii. For the Chief Fire Officer to share details of the dynamic coverage tool with the Select Committee.	The Chief Fire Officer's Response was shared with the Select Committee.	Steve Owen-Hughes, Chief Fire Officer
		iii. For the Chief Fire Officer to provide assurance that any changes to the Service were not having an adverse impact (average figures for all fires to ascertain whether average response times had changed).	The Chief Fire Officer's Response was shared with the Select Committee.	Steve Owen-Hughes, Chief Fire Officer
		iv. For the Chief Fire Officer to provide numbers of serving firefighters and support staff.	The Chief Fire Officer's Response was shared with the Select Committee.	Steve Owen-Hughes, Chief Fire Officer
	Climate Change [Item 7]	I. Chairman to discuss the future of climate change scrutiny with the Select Committee Chairmen and	To be discussed at the next Chairmen and Vice-Chairmen Group meeting.	John O'Reilly, Chairman of the Communities, Environment and

		Vice-Chairmen's Group at its next meeting.		Highways Select Committee
		i. For the Rethinking Transport and Active Travel Programmes to be brought to a future meeting of the Select Committee.	This has been added to the Committee's forward work programme.	Ross Pike, Scrutiny Business Manager

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